

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
April 27, 2020**



**MEETING OF THE BOARD OF SELECTMEN
VIA ZOOM FOR BUSINESS
MEETING ID #92516430452
PASSCODE #389350**

ATTENDANCE

Chairman Adam Munguia; Selectmen Bob Jordan, Mike Yergeau, Cody Belanger and Joe Trombley. Town Administrator Gregory C. Dodge. Executive Secretary Joyce Blanchard. Chairman Adam Munguia arrived late.

CALL TO ORDER

Vice Chairman Jordan called the public meeting to order at 7:10 PM via Zoom.

MINUTES

Minutes from the April 20, 2020 Selectmen's meeting were submitted for approved.

Motion by Selectman Belanger to approve the minutes from the April 20, 2020 Selectmen's meeting. Seconded by Selectman Yergeau. Motion carried 4-0. Roll Call Vote; Selectmen Joe Trombley, Mike Yergeau, Cody Belanger and Vice Chairman Bob Jordan all voting aye.

Chairman Munguia logged on and joined the meeting.

BUSINESS

DPW

Town Administrator Gregory C. Dodge presented 2 original documents to close out the loan on the Wastewater Treatment Facility Improvement project. The first payment will be \$155,614. This project and loan was from a 2017 warrant article that was approved by the residents.

Motion by Chairman Munguia approving the 2 original documents to close out the loan on the Wastewater Treatment Facility Improvement project. Seconded by Selectman Belanger. Motion carried 5-0. Roll Call Vote; Selectmen Joe Trombley, Cody Belanger, Chairman Munguia, Mike Yergeau and Vice Chairman Bob Jordan all voting aye.

PAVING

Paving Contract for Wolcott Construction in the amount of \$70.00 a ton for Machine Method and \$120.00 a ton for the Hand Method was submitted for approval.

Motion by Selectman Jordan to approve the paving contract giving Town Administrator Gregory C. Dodge permission to sign the contract on behalf of the Board of Selectmen. Seconded by Selectman Yergeau. Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Mike Yergeau, Cody Belanger, Joe Trombley, and Chairman Adam Munguia all voting aye.

TELEPHONE POLES

Town Administrator Gregory C. Dodge explained the request by the parents of the senior class to hang banners on the telephone poles to help celebrate the seniors; due to the pandemic there will not be any formal graduation. Mr. Dodge has received requests from several parents. The insurance will cover any liability to use the poles.

Motion by Selectman Belanger approve letting the parents of the senior class to hang banners on the telephone poles. Seconded by Selectman Trombley. Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Mike Yergeau, Cody Belanger, Joe Trombley, and Chairman Adam Munguia all voting aye.

INTENT TO EXCAVATE

Notices of Intent to Excavate for Louise Beard on Coffin Road at map and lot 023-102 having paid a \$512.00 bond and for Wayne Downs on 26 Hedding Road at map and lot 016-054 was submitted for approval.

Motion by Selectman Belanger approve the Intent to Excavate for Louise Beard on Coffin Road at map and lot 023-102 having paid a \$512.00 bond and for Wayne Downs on 26 Hedding Road at map and lot 016-054. Seconded by Selectman Jordan. Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Mike Yergeau, Cody Belanger, Joe Trombley, and Chairman Adam Munguia all voting aye.

YIELD TAX

Timber Tax Levy for Applehurst Farm LLC, maps and lots 008-003 + 009-004 in the amount of \$7,169.61 was submitted for approval.

Motion by Selectman Belanger approve the Timber Tax Levy for Applehurst Farm LLC, maps and lots 008-003 + 009-004 in the amount of \$7,169.61. Seconded by Selectman Jordan.

Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Mike Yergeau, Cody Belanger, Joe Trombley, and Chairman Adam Munguia all voting aye.

OTHER

Chairman Adam Munguia announced the American Legion Post 51 has cancelled the Memorial Day Parade due to the pandemic and following the Governors orders. The Legion will be having a wreath ceremony on the bridge that will last 3-5 minutes. There will be a remembrance at the cemetery and the DAR Park.

Selectman Jordan agreed this is not a permissible activity under the governor even though we still honor our Veterans and our fallen Heros.

Motion by Chairman Munguia to cancel the Memorial Day Parade. Seconded by Selectman Trombley. Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Mike Yergeau, Cody Belanger, Joe Trombley, and Chairman Adam Munguia all voting aye.

Emergency Director Don DeAngelis added that social distancing will last through the summer. There has been an additional 350 patients today. The state is looking at the patient load from Massachusetts as their numbers are rising.

Nicole Bizzaro has been filling 3 local food pantries for the seniors. Hopefully using this food will keep their time in stores limited. She will have surgical masks to pass out to the seniors tomorrow. There have been food drives at Market Basket with the Fire Truck, \$1,200 in donations and she is working with 68 hours of hunger and the Community Church. Meals on Wheels are still delivering meals with masks, there has not been any interruptions in service.

Fire Chief Joe Lombardo reported on the gas spill on Route 101. JP Noonan reported there are 1-2 loads left to remove. They have to wait for the rains to stop before they can return. They have been monitoring wells and have not seen any migration. The spill has been contained and the frozen area from the winter they believe helped.

ADMINISTRATOR'S REPORT

Town Administrator

Town Administrator Gregory C. Dodge provided a purchase order from Road Supervisor Dave Reinhold to Batchelder Sales for a BB Maverick 60" Zero turn lawn mower in the amount of \$5,699.00.

Motion by Selectman Jordan to approve the purchase order from Road Supervisor Dave Reinhold to Batchelder Sales for a BB Maverick 60" Zero turn lawn mower in the amount of \$5,699. Seconded by Selectman Belanger. Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Joe Trombley, Cody Belanger, Mike Yergeau and Chairman Adam Munguia all voting aye.

Town Administrator Gregory C. Dodge advised the board of the vehicle parade held at St. Joseph's Church Sunday from 9:30 AM – 9:45 AM.

Town Administrator Gregory C. Dodge reported the RFPS were sent out for the library stairs.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Joe Trombley

No Report

Selectman Cody Belanger

No Report

Selectman Mike Yergeau

Selectman Yergeau requested the other board members to review the Water Treatment Facility documents that was sent from Jim Pouilot. The Board of Selectmen will be signing these documents. The RFPs have been sent out for this project.

Selectman Bob Jordan

Selectman Jordan heard about a town having drive through elections. Mr. Jordan thought this is worth investigating for the future due to everything being closed because of the pandemic.

Selectman Adam Munguia

Chairman Munguia thanked both Chiefs, Fire and Police and Nicole Bizzaro for all they are doing.

A moment was given for the public to call in.

Selectman Belanger talked to the Clerk and Tax Collector Erika Robinson at the Post Office. She is in support of glass being used at the work stations in the Town Hall.

Motion by Selectman Trombley to not go forward with plexi glass at the Clerk and Tax Collectors work stations. Seconded by Selectman Belanger. Motion carried 5-0. Roll Call Vote; Selectmen Joe Trombley, Mike Yergeau, Cody Belanger, Bob Jordan and Chairman Adam Munguia all voting aye. Selectman Trombley would like to see 2-3 options before a decision is made.

ADJOURN

Motion by Selectman Cody Belanger to adjourn. Seconded by Selectman Bob Jordan. Motion carried 5-0. Motion carried 5-0. Roll Call Vote; Selectmen Joe Trombley, Mike Yergeau, Cody Belanger, Bob Jordan and Chairman Adam Munguia all voting aye.

Meeting adjourned at 7:55 PM.

Respectfully Submitted,

**Joyce Blanchard
Executive Secretary**

Adam Munguia, Chairman

Bob Jordan, Vice-Chairman

Mike Yergeau, Selectman

Cody Belanger, Selectman

Joe Trombley, Selectman

Dated: May 4, 2020