

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
May 4, 2020**



**MEETING OF THE BOARD OF SELECTMEN
VIA ZOOM FOR BUSINESS
MEETING ID #83958361900
PASSCODE #089418**

ATTENDANCE

Chairman Adam Munguia; Selectmen Bob Jordan, Mike Yergeau, Cody Belanger and Joe Trombley. Town Administrator Gregory C. Dodge. Executive Secretary Joyce Blanchard.

CALL TO ORDER

Chairman Adam Munguia called the public meeting to order at 7:05 PM via Zoom.

MINUTES

Minutes from the April 27, 2020 Selectmen's meeting were submitted for approval.

Motion by Selectman Bob Jordan to approve the minutes from the April 27, 2020 Selectmen's meeting. Seconded by Selectman Cody Belanger. Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Joe Trombley, Mike Yergeau, Cody Belanger and Chairman Adam Munguia all voting aye.

ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for the week ending April 30, 2020 in the amount of \$225,982.10 for the town was submitted for approval.

Motion by Selectman Jordan to approve the accounts payable manifest for the week ending April 30, 2020 in the amount of \$225,982.10. Seconded by Selectman Belanger. Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Mike Yergeau, Cody Belanger, Joe Trombley, and Chairman Adam Munguia all voting aye.

PAYROLL MANIFEST

Payroll manifest for the pay period ending April 30, 2020 in the amount of \$134,581.79 was submitted for approval.

Motion by Selectman Jordan to approve the payroll manifest for the pay period ending April 30, 2020 in the amount of \$134,581.79. Seconded by Selectman Belanger. Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Mike Yergeau, Cody Belanger, Joe Trombley, and Chairman Adam Munguia all voting aye.

BUSINESS

EMERGENCY MANAGEMENT UPDATE - COVID 19

Emergency Management Director Don DeAngelis updated the board regarding "Physical Distancing". State of New Hampshire is reporting on 1,045 active cases, 86 deaths, 1,017 recovered and 110 still hospitalized. The good news is the New Hampshire is seeing some leveled numbers but is watching Massachusetts and hoping we don't see a spike in numbers. The reports from Concord are showing the public buildings in Epping won't be opening for at least 3-4 weeks and maybe 5-6 weeks.

Fire Chief Joe Lombardo reported from the Fire Department, there have not been a lot of fires in Epping. We are following the guidance from Concord regarding COVID 19. Epping has seen 11 infected by COVID 19, with 4 active cases. The concern now is residents may become complacent due to being out with good weather. Protocols are being enhanced at the Fire Station.

Selectman Jordan spoke to the Code Enforcer and Fire Department about Star Speedway and the new submitted plan of limited operations (see attached). Mr. Webber believes the plan protects health and safety of all at the facility and adheres to Governor Sununu's current orders. Town Administrator Gregory C. Dodge spoke to Matthew Broderick from the Attorney General's office in Concord. He agreed the plan sounded feasible but no other racetracks are running in the state and the request could not be granted. Mr. Broderick suggested that Mr. Webber contact the task force in the AG's office to discuss his concerns. Chairman Munguia thought we should reach out to Representative Vose regarding Star Speedway raceway opening.

Motion by Selectman Belanger to advise Robert Webber Jr. to reach out to the task force at the Attorney General's office, then report back to Town Administrator Gregory C. Dodge.

Seconded by Chairman Munguia. Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Joe Trombley, Cody Belanger, Mike Yergeau and Chairman Adam Munguia all voting aye. DPW

Road Supervisor Dave Reinhold submitted the following road list for this summer.

The 2020 Road Reconstruction Budget of \$450,000 spending was discussed.

Blake Road, shim entire length, replacing some culverts and rebuild the bad spots.

Depot Road, spot shim, total overlay.

Nottingham Square Road, spot shim worst areas.

Acre Street, replace drainage.

Railroad Ave., Engineer and replace drainage from rail trail to Route 125.

Longmeadow Farm, Hamilton Drive, Kimball Drive, Benjamin Way, Rocky Lane, Grassy Lane, Comac Road and Ginaco Road, crack seal as needed.

2020 Road Reconstruction Developers Funds Collected.

Shirking Road, Overlay

Fremont Road, 100' patch at junction of Railroad Ave

Ladd's Lane, reconstruct westerly entrance at Route 27

French Road, patch at Nottingham Square Road

After a discussing the list, Mr. Reinhold stated he will come back before the board with prices.

Motion by Selectman Belanger to approve and move forward with the road list. Seconded by Selectman Jordan. Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Mike Yergeau, Cody Belanger, Joe Trombley, and Chairman Adam Munguia all voting aye.

Request to hire Phillip Tatseos for the Transfer Station at \$13.00 an hour with a 90 day probation as soon as possible was submitted for approval. Mr. Dodge explained the Transfer Station is short staffed and would like to have a telephonic background check while waiting for his pending record.

Motion by Selectman Jordan to approve the hiring of Phillip Tatseos for the Transfer Station at \$13.00 an hour with a 90 day probation as soon as possible pending background check. Seconded by Selectman Belanger. Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Mike Yergeau, Cody Belanger, Joe Trombley, and Chairman Adam Munguia all voting aye.

CARES

Town Administrator Gregory C. Dodge requested the board to accept money from the CARES Act in the amount of \$8,853.82. The decision on how to spend this money can be decided at a later date.

Motion by Selectman Jordan to accept the money from the CARES Act in the amount of \$8,853.82. Seconded by Selectman Belanger. Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Cody Belanger, Joe Trombley, Mike Yergeau and Chairman Adam Munguia all voting aye.

GREAT BAY

Town Administrator Gregory C. Dodge explained that the letter regarding the Great Bay Nitrogen Permit has been reviewed by Attorney Ratigan. He requested the Board of Selectmen approve the letter and giving him permission to sign the letter on the town's behalf.

Motion by Selectman Belanger to approve and move forward with the Great Bay Nitrogen Permit giving Mr. Dodge permission to sign the letter. Seconded by Selectman Yergeau. Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Mike Yergeau, Joe Trombley, Cody Belanger and Chairman Adam Munguia all voting aye.

INTENT TO CUT

Intent to Cut for Lloyd Perkins on 216 Pleasant Street, map and lot 028-047 was submitted for approval.

Motion by Selectman Belanger to approve the Intent to Cut for Lloyd Perkins on 216 Pleasant Street, map and lot 028-047. Seconded by Selectman Jordan. Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Mike Yergeau, Joe Trombley, Cody Belanger and Chairman Adam Munguia all voting aye.

ELDERLY EXEMPTIONS

Elderly Exemption recommendations to deny for Gregory and Sheila Iodice, map and lot 036-015-001-042, Ralph and Nancy Cleveland, map and lot 023-039-C16A, Lawrence Hussey and Nancy Crosby, map and lot 030-017-016 and Diane Bean, map and lot 023-088-11 for all exceeding the Town's income and asset limit.

Motion by Selectman Belanger to approve the Elderly Exemption recommendations to deny for Gregory and Sheila Iodice, map and lot 036-015-001-042, Ralph and Nancy Cleveland, map and lot 023-039-C16A, Lawrence Hussey and Nancy Crosby, map and lot 030-017-016 and Diane Bean, map and lot 023-088-11 as submitted. Seconded by Selectman Jordan. Motion carried 5-0. Roll Call Vote; Selectmen Cody Belanger, Mike Yergeau, Joe Trombely, Bob Jordan, and Chairman Adam Munguia all voting aye.

Elderly Exemption recommendations for approval for Leonard Fitton, map and lot 023-039-008-A, Ann Sellars, map and lot 023-039-006-D, John Carr, map and lot 018-021 and Janet Wilbur map and lot 023-039-023-A for the 2020 tax year was submitted for approval.

Motion by Selectman Jordan to approve the Elderly Exemption recommendations for Leonard Fitton, map and lot 023-039-008-A, Ann Sellars, map and lot 023-039-006-D, John Carr, map and lot 018-021 and Janet Wilbur map and lot 023-039-023-A for the 2020 tax year as submitted. Seconded by Selectman Belanger. Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Mike Yergeau, Cody Belanger, Joe Trombley, and Chairman Adam Munguia all voting aye.

OTHER

Selectman Trombley would like to have a glass expert to review the windows at the Town Clerks and Tax Collectors work stations. He would also like to see more than one choice. A lengthy conversation regarding the windows ensued. Town Administrator Gregory C. Dodge explained that 2 glass companies have already been in. Dave Reinhold who is installing the windows and the Town Clerk and Tax Collector Erika Robinson have had discussions on the order. Selectman Trombley would also like to see the other offices have safety precautions installed. Mrs. Robinson called and explained her reasons for wanting intercoms installed.

Motion by Selectman Belanger to approve new windows at the Town Clerks and Tax Collectors work stations giving Town Administrator Gregory C. Dodge permission to move forward with the order, not to exceed \$1,000. Seconded by Selectman Jordan. Motion carried 4-1. Selectman Yergeau abstained. Roll Call Vote; Selectmen Cody Belanger, Joe Trombley, Bob Jordan, and Chairman Adam Munguia all voting aye.

ADMINISTRATOR'S REPORT

Town Administrator

Town Administrator Gregory C. Dodge announced the Secretary of State will be having phone seminars this Tuesday, Wednesday and Thursday regarding the future elections.

Town Administrator Gregory C. Dodge said that the Water and Sewer Commission will be meeting at 5 next Monday via ZOOM. They will be talking to DES and reviewing a letter submitted from Underwood Engineers. Mr. Dodge suggested the Board of Selectmen be part of this meeting and discussion as they will be signing all the contracts. Any questions the board may have should be answered. There are 3 bidders for the project. A joint meeting between the Water and Sewer Commission and the Board of Selectmen may be needed.

Town Administrator Gregory C. Dodge reported that some of the town departments are starting to have meetings via ZOOM. Conservation and Recreation both have a meeting scheduled along with the Water and Sewer Commission next week. Mr. Dodge stated that all the Selectman and department heads have a license to be ZOOM hosts.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Cody Belanger

Selectman Belanger is working with the Governor's Office regarding X-finity threatening to shut residents off for being 2 or more months behind.

Selectman Joe Trombley

Selectman Trombley is glad the glass will be ordered. Everyone stay safe

Selectman Mike Yergeau

No Report

Selectman Bob Jordan

Selectman Jordan thanked all the workers at Market Basket.

Selectman Jordan talked about the traffic jam at Starbucks recently, if anything can be done.

Selectman Adam Munguia

Chairman Munguia said it was good to see the boards getting back to the meetings but we still need to adhere to the Governors Plans.

Chairman Munguia thanked the members of the Board of Selectmen and the Town Administrator for the extraordinary leadership during these trying times.

ADJOURN

Motion by Selectman Cody Belanger to adjourn. Seconded by Selectman Bob Jordan. There was a 30 seconds pause in case a resident wanted to call in. Motion carried 5-0. Roll Call Vote; Selectmen Bob Jordan, Joe Trombley, Mike Yergeau, Cody Belanger and Chairman Adam Munguia all voting aye.

Meeting adjourned at 9:20 PM.

Respectfully Submitted,

**Joyce Blanchard
Executive Secretary**

Adam Munguia, Chairman

Bob Jordan, Vice-Chairman

Mike Yergeau, Selectman

Cody Belanger, Selectman

Joe Trombley, Selectman

Dated: May 11, 2020