

**BOARD OF SELECTMEN MEETING MINUTES  
TOWN OF EPPING, NEW HAMPSHIRE  
June 8, 2020**



**MEETING OF THE BOARD OF SELECTMEN  
VIA ZOOM FOR BUSINESS  
MEETING ID #874 3849 5191  
PASSWORD 558887**

**ATTENDANCE**

Chairman Adam Munguia; Selectmen Bob Jordan, Mike Yergeau, Cody Belanger and Joe Trombley. Town Administrator Gregory C. Dodge. Executive Secretary Joyce Blanchard.

**CALL TO ORDER**

Chairman Adam Munguia called the public meeting to order at 7:00 PM via Zoom.

**MINUTES**

Minutes from the June 1, 2020 Selectmen's meeting were submitted for approval.

**Motion by Selectman Bob Jordan to approve the minutes from the June 1, 2020 Selectmen's meeting. Seconded by Selectman Cody Belanger. Roll Call Vote; Selectmen Bob Jordan, Joe Trombley, Cody Belanger and Chairman Adam Munguia all voting aye. Selectman Mike Yergeau abstained**

**BUSINESS**

**FIRE**

Fire Chief Don DeAngelis submitted the annual service contract with Stryker in the amount of \$4,770.00 for the Fire Department defibrillators.

**Motion by Selectman Bob Jordan to approve the annual service contract with Stryker in the amount of \$4,770.00 for the Fire Department defibrillators with permission to have Chief**

**DeAngelis sign the contract. Seconded by Selectman Cody Belanger. Roll Call Vote; Selectmen Joe Trombley, Mike Yergeau, Cody Belanger, Bob Jordan, and Chairman Adam Munguia all voting aye.**

Purchase order to Bergeron Protection Clothing for 19 sets of bunker gear and boots in the amount of \$58,074.96 was submitted for approval. Chief Lombardo explained the sets of gear will be used while other sets of gear are decontaminated. The money for this will be coming out of the revolving fund.

**Motion by Selectman Bob Jordan to approve the purchase order to Bergeron Protection Clothing for 19 sets of bunker gear and boots in the amount of \$58,074.96. Seconded by Selectman Cody Belanger. Roll Call Vote; Selectmen Joe Trombley, Mike Yergeau, Cody Belanger, Bob Jordan, and Chairman Adam Munguia all voting aye.**

Purchase order to Bergeron Protection Clothing for bunker boots and a helmet in the amount of \$2,045.78 was submitted for approval. This money will be taken from the general budget.

**Motion by Selectman Cody Belanger to approve the purchase order to Bergeron Protection Clothing for bunker boots and a helmet in the amount of \$2,045.78. Seconded by Selectman Mike Yergeau. Roll Call Vote; Selectmen Joe Trombley, Mike Yergeau, Cody Belanger, Bob Jordan, and Chairman Adam Munguia all voting aye.**

Emergency Management Director Don DeAngelis updated the Board of Selectmen as the COVID active cases continue to decline. The number of active cases in New Hampshire is 1,365 which is 70 lower than last week.

Fire Chief Joe Lombardo reported the monitoring of restaurants in Epping have seen positive results. All the mandates are being followed.

Market Basket had an incident over the weekend. Luckily a bystander happened to be a doctor and 2 nurses were shopping. CPR was being applied when the ambulance arrived. The man was transferred to Exeter is doing ok.

## **DPW**

Road Supervisor Dave Reinhold and DPW Director Dennis Koch discussed the Wolcott Construction proposal for road work in the amount of \$154,770. Depot Road will not be shimmed this year as the water line will be installed. An engineer needs to be contacted regarding the drainage on Railroad Avenue before that is done. They will have a purchase order ready for the next meeting for approval.

Purchase order to Industrial Traffic Lines for 40,000 feet of single yellow lines in the amount of \$2,800.00 was submitted for approval.

**Motion by Selectman Bob Jordan to approve the purchase order to Industrial Traffic Lines for 40,000 feet of single yellow lines in the amount of \$2,800.00. Seconded by Selectman Cody Belanger. Roll Call Vote; Selectmen Joe Trombley, Mike Yergeau, Cody Belanger, Bob Jordan, and Chairman Adam Munguia all voting aye.**

Purchase Order to Bellemore Catch Basin for 50 hours of catch basin cleaning in town in the amount of \$7,000.00 was submitted for approval.

**Motion by Selectman Cody Belanger to approve the purchase order to Bellemore Catch Basin for 50 hours of catch basin cleaning in town in the amount of \$7,000.00. Seconded by Selectman Bob Jordan. Roll Call Vote; Selectmen Joe Trombley, Mike Yergeau, Cody Belanger, Bob Jordan, and Chairman Adam Munguia all voting aye.**

#### **BUILDING INSPECTOR/CODE ENFORCEMENT**

Cease and Desist Order for 34 French Road was explained by Code Enforcer Brittany Howard. Several letters have been sent regarding the town violations. As the court is closed Attorney Ratigan suggested this Order.

**Motion by Selectman Cody Belanger to approve this Cease and Desist Order to be sent to 34 French Road with regret. Seconded by Selectman Bob Jordan. Roll Call Vote; Selectmen Joe Trombley, Mike Yergeau, Cody Belanger, Bob Jordan, and Chairman Adam Munguia all voting aye.**

#### **AUDITORS AGREEMENT**

Town Administrator Gregory C. Dodge submitted the 3 year contract with Roberts & Greene, PLLC for the town audit. They have worked for the town for 6 years and are well versed with the town finances and personnel. The contract includes modest increases over the 3 years. Mr. Dodge suggested consideration be given to this agreement. Finance Director Lisa Fogg also agrees with this contract.

**Motion by Selectman Mike Yergeau to approve the Roberts & Greene, PLLC contract giving Town Administrator Gregory C. Dodge permission to sign the 3 year contract on behalf of the Board of Selectmen. Seconded by Selectman Joe Trombley. Roll Call Vote; Selectmen**

**Joe Trombley, Mike Yergeau, Cody Belanger, Bob Jordan, and Chairman Adam Munguia all voting aye.**

#### **VETERAN'S CREDIT**

2021 Veterans credit for Ronald Farrington at map and lot 014-014-064 was submitted for approval.

**Motion by Selectman Cody Belanger to approve 2021 Veterans credit for Ronald Farrington at map and lot 014-014-064. Seconded by Selectman Bob Jordan. Roll Call Vote; Selectmen Seconded by Selectman Bob Jordan. Roll Call Vote; Selectmen Joe Trombley, Mike Yergeau, Cody Belanger, Bob Jordan, and Chairman Adam Munguia all voting aye.**

#### **TIMBER TAX**

Timber Tax Levy to F. Michael Morasco on Plumer Road, map and lot 022-070 in the amount of \$1,120.74 was submitted for approval.

**Motion by Selectman Cody Belanger to approve the Timber Tax Levy to F. Michael Morasco on Plumer Road, map and lot 022-070 in the amount of \$1,120.74. Seconded by Selectman Joe Trombley. Roll Call Vote; Selectmen Joe Trombley, Mike Yergeau, Cody Belanger, Bob Jordan, and Chairman Adam Munguia all voting aye.**

#### **OTHER**

#### **ACCOUNTS PAYABLE MANIFEST**

Accounts payable manifest for the week ending June 5, 2020 in the amount of \$890,270.00 for the 2019-2020 school final payment was submitted for approval.

**Motion by Selectman Cody Belanger to approve the accounts payable manifest for the week ending June 5, 2020 in the amount of \$890,270.00. Seconded by Selectman Bob Jordan. Roll Call Vote; Selectmen Joe Trombley, Mike Yergeau, Cody Belanger, Bob Jordan, and Chairman Adam Munguia all voting aye.**

#### **ADMINISTRATOR'S REPORT**

##### **Town Administrator**

Town Administrator Gregory C. Dodge said there might be a non-public next week at 6:30. A property owner would like an abatement on the interest he owes for 3 year.

Town Administrator Gregory C. Dodge will have the roof bids for next Monday. There are 2 bids for the town hall roof, 1 bid for the Watson Academy roof and 1 bid for the library stairs. Mr. Dodge would like to extend the bids from May 29 to June 15<sup>th</sup>.

Town Administrator Gregory C. Dodge reported he will be out of the office tomorrow for 2-3 hours.

Town Administrator Gregory C. Dodge thinks the CDBG Grant is not simple. It has gone to counsel for review. The bill will need to be paid then reimbursed.

## **INDIVIDUAL SELECTMEN'S REPORTS**

### **Selectman Cody Belanger**

Selectman Belanger thanked Market Basket for responding to the incident this weekend.

Selectman Belanger announced that registering to run for State Representative ends Friday, June 12<sup>th</sup>.

### **Selectman Joe Trombley**

Selectman Trombley is helping the school board with the replacement of the boiler. The RFP was approved and sent to an approved list of companies.

### **Selectman Mike Yergeau**

Selectman Yergeau stated there was only 1 bid opened for the membranes at the sewer treatment plant. The bid was \$300,000 over budget. The project will be reviewed with Underwood Engineering and the bid supplier to see if the price can be lowered.

### **Selectman Bob Jordan**

Selectman Jordan reported the well at the West Epping Fire Department has dried up. It won't recover as the aquifer was from the river. He has called the State Bureau of Dams and they will review the issue and there might be a grant or funds available to drill a new well.

**Selectman Adam Munguia**

Chairman Munguia asked about the when the library might reopen. Selectman Trombley responded before it fully reopened there will be a curbside take out for books or movies. The catalog for the books available is online on the library website.

**ADJOURN**

**Motion by Selectman Cody Belanger to adjourn. Seconded by Selectman Bob Jordan. There was a 30 second pause in case a resident wanted to call in. Roll Call Vote; Selectmen Joe Trombley, Mike Yergeau, Cody Belanger, Bob Jordan, and Chairman Adam Munguia all voting aye.**

**Meeting adjourned at 8:00 PM.**

**Respectfully Submitted,**

**Joyce Blanchard  
Executive Secretary**

---

**Adam Munguia, Chairman**

---

**Bob Jordan, Vice-Chairman**

---

**Mike Yergeau, Selectman**

---

**Cody Belanger, Selectman**

---

**Joe Trombley, Selectman**

**Dated: June 15, 2020**