

Town of Epping, NH

Incorporated 1741

Water & Sewer Commissioners
157 Main Street
Epping, NH 03042

Water & Sewer Administrator
603-679-5441 x108

WATER & SEWER COMMISSION MEETING MINUTES May 11, 2020 Remote Meeting

Attendance:

Chairman Tom Gauthier, Commissioner John Dold, Commissioner Tom Dwyer
BOS Rep. Mike Yergeau, W&S Administrator Dennis Koch
W&S Operators Jim Pouliot & Norm Dionne

1. Call to Order:

Chairman Gauthier called the meeting to order at 5:00 PM via Zoom Meeting.

2. Appointments: Joe Coronati of Jones & Beach and Joshua Manning of Lewis Builders

joined the meeting to discuss Lewis Builder's future development on Pleasant Street. 83 duplexes with a total of 166 two bedroom units are planned. They would like to connect to water, looking for a commitment from the W&SC. This development will remain private roads. Plan to start site work in late 2020. Spring 2021 first homes begin, 40-50 units per year. 3-4 year build-out.

Water plant should be complete before they need water.

We need to see plans. No PVC pipe allowed. Every unit will have its own meter.

TD wants to see a loop to Jenness Rd. via Windbrook Dr.

These plans are to be reviewed by Underwood Engineers.

All construction fees will be paid **in addition** to all connection fees. NO credit for line installation.

332 bedrooms x 150 gpd = 49,800 gpd. \$10.00/gallon = \$498,000 water connection fee.

Dave Mercier of Underwood Engineers joined to give an explanation of the bids for the Water Treatment Plant construction. PRB Construction was the low bidder. They have done many water treatment plants and have a good reputation.

The construction contract signing meeting is scheduled for May 21, 2020.

DM has prepared a letter of recommendation to be signed by Tom Gauthier and Adam Munguia which will go to DES.

Motion by Tom Dwyer to authorize Chairman Gauthier to sign the letter of recommendation.

Seconded by Commissioner Dold. Motion carried 3-0.

3. Approval of Minutes: Motion by Commissioner Dold to approve the minutes of March 3, 2020 as submitted. Seconded by Chairman Gauthier. Motion carried 2-0. TD abstained.

4 Administrator's Report: Dennis Koch presented two certification letters that need to be signed as part of the funding package for the WTP. TG will sign these.

DK presented Underwood's Engineering Service Request #9C for approval.

Motion by Commissioner Dold to authorize Chairman Gauthier to sign ESR #9. Seconded by Commissioner Dwyer. Motion carried 3-0.

Underwood Engineers contract for Membrane & Pump Station Upgrade, Construction phase total is \$227,100.00.

Motion by Commissioner Dold to approve construction phase contract for \$227,100.00. Seconded by Commissioner Dwyer. Motion carried 3-0.

DK presented three abatement requests: \$101.99, \$29.14 & \$76.28 due to estimated bills sent, properties were vacant.

Motion by Commissioner Dold to approve all three abatements. Seconded by Commissioner Dwyer. Motion carried 3-0.

DK has a request from 38 Plumer Rd. to connect to Town sewer. We need to see conceptual plans, want to see gravity design.

Next meeting is June 2, 2020.

5. Operator's Report: Jim Pouliot discussed septage receiving hours.

Motion by Commissioner Dwyer to keep septage open until 2:00 pm. Seconded by Commissioner Dold. Motion carried 3-0.

JP presented a PO for Northern Test Borings for \$10,625.00. This is to decommission the Fremont wells.

Motion by Commissioner Dwyer to approve the PO for \$10,625.00. Seconded by Commissioner Dold. Motion carried 3-0.

6. Commissioner's Reports:

Commissioner Dwyer: TD asked about our available water. It's about 120,000 gpd right now.

Commissioner Dold: Nothing.

Chairman Gauthier: Does the Board want to grant W&S employees a 3% raise, effective 4.1.20? Yes.

Motion by Commissioner Dwyer to approve 3% raises for W&S employees. Seconded by Commissioner Dold. Motion carried 3-0.

Motion to adjourn made by Commissioner Dwyer. Seconded by Commissioner Dold. Motion carried 3 – 0. Meeting adjourned at 6:50 pm.

Respectfully Submitted

Dennis W. Koch Jr.
Water & Sewer Administrator

Minutes approved:

Tom Gauthier, Chairman

Tom Dwyer, Commissioner

John Dold, Commissioner