

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
July 13, 2020**



**MEETING OF THE BOARD OF SELECTMEN
VIA ZOOM FOR BUSINESS
MEETING ID #832 8246 0283
PASSWORD 732609**

ATTENDANCE

Chairman Adam Munguia; Selectmen Bob Jordan, Mike Yergeau, Cody Belanger and Joe Trombley. Town Administrator Gregory C. Dodge. Executive Secretary Joyce Blanchard.

CALL TO ORDER

Chairman Adam Munguia called the public meeting to order at 7:05 PM via Zoom.

MINUTES

Minutes from the July 6 & 8, 2020 Selectmen's meeting were submitted for approval.

Motion by Selectman Bob Jordan to approve the minutes from the July 6 & 8, 2020 Selectmen's meeting. Seconded by Selectman Cody Belanger. Roll Call Vote; Selectmen Mike Yergeau, Joe Trombley, Bob Jordan, Cody Belanger and Chairman Adam Munguia all voting aye.

Motion by Selectman Cody Belanger to rescind the previous motion. Seconded by Selectman Bob Jordan. Roll Call Vote; Selectmen Mike Yergeau, Joe Trombley, Cody Belanger, Bob Jordan and Chairman Adam Munguia all voting aye.

Minutes from the July 6, 2020 Selectmen's meeting were submitted for approval.

Motion by Selectman Cody Belanger to approve the minutes from the July 6, 2020 Selectmen's meeting. Seconded by Selectman Mike Yergeau. Roll Call Vote; Selectmen

Mike Yergeau, Cody Belanger, Joe Trombley, Bob Jordan and Chairman Adam Munguia all voting aye.

Minutes from the July 8, 2020 Selectmen's meeting were submitted for approval.

Motion by Selectman Cody Belanger to approve the minutes from the July 8, 2020 Selectmen's meeting. Seconded by Selectman Mike Yergeau. Roll Call Vote; Selectmen Mike Yergeau, Cody Belanger Joe Trombley and Chairman Adam Munguia all voting aye. Selectman Bob Jordan abstained.

PAYROLL MANIFEST

Payroll manifest for the pay period ending July 9, 2020 in the amount of \$137,476.70 was submitted for approval.

Motion by Selectman Cody Belanger to approve the payroll manifest for the pay period ending July 9, 2020 in the amount of \$137,476.70. Seconded by Selectman Bob Jordan. Roll Roll Call Vote; Selectmen Mike Yergeau, Cody Belanger Joe Trombley, Bob Jordan and Chairman Adam Munguia all voting aye.

ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for the week ending July 9, 2020 in the amount of \$1,239,286.90; \$1,000,000.00 is for the school, \$112,102.00 is for Primex Insurance and \$127,184.90 is for the town was submitted for approval.

Motion by Selectman Cody Belanger to approve the accounts payable manifest for the week ending July 9, 2020 in the amount of \$1,239,286.90. Seconded by Selectman Bob Jordan. Roll Call Vote; Selectmen Bob Jordan, Joe Trombley, Mike Yergeau, Cody Belanger and Chairman Adam Munguia all voting aye.

BUSINESS

DPW

Purchase Order to 125 Fence Inc. for a chain link fence at the transfer station in the amount of \$8,478.00 was submitted for approval. Road Supervisor Dave Reinhold explained this is part of the addition for the new compactor in 2021.

Motion by Selectman Bob Jordan to approve the purchase order to 125 Fence Inc. for a chain link fence at the transfer station in the amount of \$8,478.00. Seconded by Selectman Mike Yergeau. Roll Call Vote; Selectmen Joe Trombley, Mike Yergeau, Cody Belanger, Bob Jordan and Chairman Adam Munguia all voting aye.

SUPERIOR COURT PETITION/SPECIAL TOWN MEETING

Town Administrator Gregory C. Dodge explained the special town meeting for the warrant article regarding the decommissioning and closing the sewer treatment plant and adding a solar field. The warrant article was drafted by Attorney Ratigan and Chief Operator with the W&S Department Jim Pouliot. The time limitations to petition the Superior Court for a special town meeting and to have the warrant on the ballot at the September 8th voting is 10 days. Mr. Dodge is requesting approval so this can be sent to the Superior Court as soon as possible. The second question is due to COVID the state is giving permission to waive the need for a deliberative session, "ballot vote". Is that something the Selectmen would be interested in due to the time restraints?

Discussion regarding a misprint in the warrant (the sentence written for 6,230,000.00 is incorrect), the funds being available now through the USDA, sewer rates, administrative order and the solar panels continued.

Motion by Mike Yergeau to petition the Superior Court to approve the special warrant article with the correction as noted. Seconded by Selectman Bob Jordan. Roll Call Vote; Selectmen Cody Belanger, Joe Trombley, Mike Yergeau, Bob Jordan and Chairman Adam Munguia all voting aye.

The second discussion regarding a deliberative session followed. Where to hold the deliberative session and the need to hold a deliberative session with all the variables were debated. The time crunch is a concern but the need to educate the residents and the chance to ask questions was the main focus. All the Selectmen felt there is a need to hold a deliberative session.

TOWN HALL REOPENING

Town Administrator Gregory C. Dodge reviewed the employee and public safety measures to reopen the town hall. There will be an iPhone sign in or a form that may be filled out before entering the town hall. The Health Officer and Emergency Management Director have reviewed the plans along with the employees. Selectman Belanger asked if we could change the requirement to wear a mask to suggest to wearing a mask. The decision to require mask wearing is supported by the Health Officer and Emergency Management.

Motion by Mike Yergeau to move forward with the reopening of the town hall on Wednesday, July 15th following the safety plans as written. Seconded by Selectman Bob Jordan. Roll Call Vote; Selectmen Joe Trombley, Mike Yergeau, Bob Jordan, Cody Belanger and Chairman Adam Munguia all voting aye. Selectman Belanger stated he disagrees with the requirement wearing a mask to enter the town hall.

ROOF BIDS

Selectman Trombley is concerned only one contractor responded to the questions regarding the roof bids. Selectman Mike Yergeau thought the one contractor had great explanations.

Motion by Selectman Joe Trombley to postpone the awarding of the roof bids until tomorrow, July 14th. Seconded by Selectman Bob Jordan. Roll Call Vote; Selectmen Cody Belanger, Mike Yergeau, Joe Trombley, Bob Jordan and Chairman Adam Munguia all voting aye.

SCHOOL REQUEST

Town Administrator Gregory C. Dodge explained the school is asking permission to use the town basketball courts for the school basketball teams to hold outdoor workouts. They will use the court twice a week only if the court is vacant. All COVID regulations outlined by the governor's office will be followed.

Motion by Mike Yergeau approved the request from the school to use the town basketball court for the school basketball teams to hold outdoor workouts as stipulated. Seconded by Selectman Bob Jordan. Roll Call Vote; Selectmen Cody Belanger, Joe Trombley, Mike Yergeau, Bob Jordan and Chairman Adam Munguia all voting aye.

POSITION CHANGE

Town Administrator Gregory C. Dodge described the Assistant Deputy Clerk's full time position as 3 days in the clerk and tax office and 2 days in the selectman's office. To eliminate the part time status in the selectmen's office and change the position to full time in the clerk and tax office the Board of Selectman need to approve the change. This will not affect the budget.

Motion by Selectman Bob Jordan to eliminate the part time position and make it full time in the clerk and tax office. Seconded by Selectmen Mike Yergeau. Roll Call Vote; Selectmen Cody Belanger, Mike Yergeau, Joe Trombley, Bob Jordan and Chairman Adam Munguia all voting aye.

COVID UPDATE

Fire Chief Joe Lombardo reviewed the COVID numbers in New Hampshire. There have been 6,540 COVID cases diagnosed, 391 deaths, 636 current cases, 589 hospitalization, 22 remaining cases and only 2 active.

Mr. Lombardo has been working with the school for safety purposes on holding the High School Graduation.

The Public Health Department will be offering a vaccination plan for essential employees and 3 members of the family including the BOS.

Mr. Lombardo stated the boiler needs to be fixed as the state is still fining the department. It has been temporarily patched and worked on. The service contractor gave a price of \$7,000 to fix the boiler. Town Administrator Gregory C. Dodge has talked to the state and the fines will be waived. The Library and the Town Hall boilers have been fixed.

Motion by Selectman Joe Trombley to go ahead and move forward to get the boiler fixed without bids at the proposed \$7,000 with Logan Heating & A/C LLC. Seconded by Selectman Bob Jordan. Roll Call Vote; Selectmen Joe Trombley, Mike Yergeau, Cody Belanger, Bob Jordan and Chairman Adam Munguia all voting aye.

Emergency Management Director Don DeAngelis and Health Officer Dennis Pelletier are very comfortable with the reopening plan.

Town Administrator

Town Administrator Gregory C. Dodge explained the reevaluation hearings will be starting this Friday at the library in the down stairs meeting room with 2 assessors. There will be 3 tables for social distancing, shields in place and sanitizing in-between appointments. There are 66 appointments made already. Hearings will be Monday-Thursday next week.

Town Administrator Gregory C. Dodge sent the BTLA report with PSNH to the board. It is a legal document so he can't really discuss it but asked the Board of Selectmen to read the document. It might have some financial impact.

Town Administrator Gregory C. Dodge announced the joint meeting tomorrow night with the W&S Department at 6 PM. Conservation has a meeting at 7 PM. If the joint meeting isn't over by 7 PM the Conservation meeting will be taped and aired after.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Joe Trombley

No Report

Selectman Mike Yergeau

Selectman Mike Yergeau would like to see an assess management plan with the school to work on projects together, the pricing would be better.

Selectman Mike Yergeau reported the RFP concerning the Railroad Ave. project will be sent out next Tuesday. He would like some feedback from the board before it is sent out.

Selectman Cody Belanger

Selectman Cody Belanger hopes everyone continues to stay safe. He is glad the 1st responders are staying safe.

Selectman Belanger was contacted by a resident on North River Road questioning a Class VI road that abuts his property. Mr. Belanger was wondering why it was blocked by bushes and not maintained. Mr. Horton (the abutter) is looking for proof that it is owned by the town and a Class VI road. Town Administrator Gregory C. Dodge stated this should not be discussed in a public meeting as Mr. Horton mentioned legal counsel.

Selectman Bob Jordan

Selectman Bob Jordan thanked Chairman Adam Munguia for meeting his guest this weekend. Chairman Kevin Freeman for Presque Isle Maine was visiting.

Selectman Bob Jordan announced there was a presentation of plaques on Saturday from the Epping Fire Department to Market Basket and those who stepped up and started CPR on a heart attack victim.

Selectman Adam Munguia

Chairman Munguia thanked everyone for their time and efforts during this difficult time.

ADJOURN

Motion by Selectman Joe Trombley to adjourn. Seconded by Selectman Bod Jordan. There was a 30 second pause in case a resident wanted to call in. **Roll Call Vote; Selectmen Joe Trombley, Cody Belanger, Mike Yergeau, Bob Jordan and Chairman Adam Munguia all voting aye.**

Meeting adjourned at 8:40 PM.

Respectfully Submitted,

**Joyce Blanchard
Executive Secretary**

Adam Munguia, Chairman

Bob Jordan, Vice-Chairman

Mike Yergeau, Selectman

Cody Belanger, Selectman

Joe Trombley, Selectman

Dated: July 20, 2020