

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
June 29, 2020**



**MEETING OF THE BOARD OF SELECTMEN
VIA ZOOM FOR BUSINESS
MEETING ID #852 3015 3533
PASSWORD 995450**

ATTENDANCE

Chairman Adam Munguia; Selectmen Bob Jordan, Mike Yergeau, Cody Belanger and Joe Trombley. Town Administrator Gregory C. Dodge. Executive Secretary Joyce Blanchard.

CALL TO ORDER

Chairman Adam Munguia called the public meeting to order at 6:30 PM via Zoom.

ENTER IN TO NON-PUBLIC 91:A II. (c) Reputation

Motion by Selectman Belanger to enter in to Non-Public Session. Seconded by Selectman Trombley. Roll Call Vote; Selectmen Joe Trombley, Mike Yergeau, Bob Jordan and Chairman Adam Munguia all voting aye.

Motion by Selectman Belanger to exit the Non-Public Session. Seconded by Selectman Jordan. Roll call vote was taken and carried unanimously.

PUBLIC SESSION

Chairman Munguia called the public session to reconvene at 7:15 pm at the Epping Town Hall.

7:15 MRI –SCOTT MARSH

Scott Marsh is the assessor for MRI that is responsible for the town revaluation. Mr. Marsh gave a brief overview of the steps that will be taken to finalize the town revaluations. The preliminary assessments have been finished based on the last 2 years of properties that have

sold. The appropriate adjustments have been made increasing the values totaling \$217,608,900. This is an overall 28% increase. Mr. Marsh would like approval to send notices to residents with these preliminary numbers. If there are any questions from the residents there will be a number to contact for meetings with the MRI staff. There will be 3 options for these meetings; in person, phone or zoom meetings. There will be a room needed for these hearing that will keep everyone safe and as healthy as possible. A question and answer discussion followed.

Motion by Selectman Bob Jordan to approve sending the letters and allow the hearings to be held at the library if possible, if that is not possible the hearings can be held upstairs in the conference room organized by the Town Administrator. Seconded by Selectman Cody Belanger. Roll Call Vote; Selectmen Mike Yergeau, Joe Trombley, Cody Belanger, Bob Jordan and Chairman Adam Munguia all voting aye.

7:30 CENSUS – RICK PERRIN

Mr. Perrin wanted to remind everyone that the census can still be completed. It is easy, important and safe. There is a toll free number for assistance if anyone needs help. The numbers provided decide on funding for road, bridges, school lunches and etc. No information is given to the public, your Social Security number is not needed, bank statements or credit cards are not necessary. For more information you can log on to 2020.gov.

Selectman Cody Belanger added the census also impacts state redistricting and voting precincts.

MINUTES

Minutes from the June 22, 2020 Selectmen’s meeting were submitted for approval.

Motion by Selectman Cody Belanger to approve the minutes from the June 22, 2020 Selectmen’s meeting. Seconded by Selectman Bob Jordan. Roll Call Vote; Selectmen Mike Yergeau, Joe Trombley, Bob Jordan, Cody Belanger and Chairman Adam Munguia all voting aye.

PAYROLL MANIFEST

Payroll manifest for the pay period ending June 25, 2020 in the amount of \$157,791.67 was submitted for approval.

Motion by Selectman Cody Belanger to approve the payroll manifest for the pay period ending June 25, 2020 in the amount of \$157,791.67. Seconded by Selectman Bob Jordan. Roll

Call Vote; Selectmen Joe Trombley, Mike Yergeau, Bob Jordan, Cody Belanger and Chairman Adam Munguia all voting aye.

ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for the week ending June 25, 2020 in the amount of \$385,244.05; \$1,000,000.00 is for the school, \$84,720.00 is for the Library Bond, \$28,537.92 if for the Highway Truck Lease and \$271,986.13 is for the town was submitted for approval.

Motion by Selectman Cody Belanger to approve the accounts payable manifest for the week ending June 25, 2020 in the amount of \$1,385,244.05. Seconded by Selectman Bob Jordan. Roll Call Vote; Selectmen Mike Yergeau, Joe Trombley, Bob Jordan, Cody Belanger and Chairman Adam Munguia all voting aye.

BUSINESS

DPW

Purchase Order to Bedford Sealcoating to crack seal roads: Longmeadow Farm Drive, Hamilton Drive, Kimball Drive, Benjamin Way, Rocky Lane, Grassy Lane, Comac Road, Ginaco Road and Red Oak Hill Road in the amount of \$16,800 was submitted for approval.

Road Supervisor Dave Reinhold would like to take Red Oak Hill Road off the list saving \$5,200. He thinks that is very expensive for now and might crack seal that road later.

Motion by Selectman Cody Belanger to approve the purchase order to Bedford Sealcoating in the amount of \$11,600 excluding Red Oak Hill Road. Seconded by Selectman Bob Jordan. Roll Call Vote; Selectmen Joe Trombley, Mike Yergeau, Cody Belanger, Bob Jordan and Chairman Adam Munguia all voting aye.

Road Supervisor Dave Reinhold has found a truck for \$37,900 with a \$5,000 trade in making the purchase price \$32,900. He will be bringing a purchase order to the next meeting.

Mr. Reinhold wants to make sure the drainage on Railroad Ave is not forgotten. There needs to be an engineer involved and he is trying to move forward working with the Water and Sewer Department.

FIRE

Purchase Order to Belltronics for a Mobile Dash Radio for Forestry 2 truck in the amount of \$1,803.45 was submitted for approval.

Motion by Selectman Bob Jordan to approve the purchase order to Belltronics for a Mobile Dash Radio for Forestry 2 truck in the amount of \$1,803.45. Seconded by Selectman Yergeau. Roll Call Vote; Selectmen Joe Trombley, Mike Yergeau, Cody Belanger, Bob Jordan and Chairman Adam Munguia all voting aye.

Fire Chief Joe Lombardo gave an update on the cistern on the corner of Blake and Prescott Roads. They've done more research on the property but he thinks it will work fine.

In May there was an incident at Market Basket that several bystanders assisted with. There will be awards/plaques given to those who stepped in and Market Basket on July 11th. The Union Leader and WMUR have been contacted. The person may have died before the ambulance arrived if it were not for these people who helped.

Fire Chief Joe Lombardo worked with the Town Administrator Gregory C. Dodge and melded ideas for a solid plan to have the employees come back to work and orientation on July 6th with opening to the public on July 13th. There will be screening, masks, signs and directions. The floors will be marked for 6 feet social distancing. A lengthy discussion followed covering the opinions of mask wearing, physical safety of the employees and public, new policies and procedures, foot traffic, office buzzers, appointments and continuing to use the drop box, mail-ins and online for registrations. Selectman Trombley would like to make sure the Emergency Management Director Don DeAngelis, Fire Chief Joe Lombardo and Building Inspector Dennis Pelletier all concur with the plan.

Motion by Selectman Joe Trombley to allow the employees to come back to work on July 6th assuming the SOP are in place before we decide to let the public in on July 13th. Seconded by Bob Jordan. Roll Call Vote; Selectmen Mike Yergeau, Joe Trombley, Cody Belanger, Bob Jordan and Chairman Adam Munguia all voting aye.

JUNK YARD

Application for the renewal of a Junkyard License for Epping Auto Salvage and Epping Auto Sales, LLC was submitted for approval.

Motion by Selectman Cody Belanger to approve the application for the renewal of a Junkyard License for Epping Auto Salvage and Epping Auto Sales, LLC. Seconded by

Selectman Bob Jordan. Roll Call Vote; Selectmen Joe Trombley, Mike Yergeau, Cody Belanger, Bob Jordan and Chairman Adam Munguia all voting aye.

TOWN HALL/WATSON ROOF BIDS

Selectman Joe Trombley would like to wait until next week to make these decisions. He is not satisfied with the information given and would like the Town Administrator Gregory C. Dodge to call the companies with a list of questions. All the Selectmen agreed.

Town Administrator

Town Administrator Gregory C. Dodge thanked Fire Chief Joe Lombardo for meeting with him today.

Town Administrator Gregory C. Dodge asked if the Board of Selectman were interested in locking in a price for energy rates as they have done in the past. As the answer was yes, Mr. Dodge will bring a proposal next week.

Town Administrator Gregory C. Dodge announced the Town Hall will be closed for the July 4th holiday.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Joe Trombley

Selectman Trombley asked if Town Administrator Gregory C. Dodge has had any responses about the library stairs. Mr. Dodge has e-mailed the list of bidders and called with only one response. Having no steps and the just the ramp was discussed. But as the steps are already there they should be fixed.

Selectman Cody Belanger

Selectman Belanger thanked Mr. Perrin from the Census Bureau for coming in tonight. Mr. Belanger encouraged all residents to fill out the census survey.

Selectman Belanger asked everyone to stay safe and maintain safe and social distancing.

Selectman Mike Yergeau

Selectman Mike Yergeau reported the meetings for the Water and Sewer Commission and the Planning Board are running smoothly. Well done ETV.

Selectman Adam Munguia

Chairman Munguia thanked the Water and Sewer Commission along with Mr. Gauthier and Mr. Dwyer. They have a difficult job.

Chairman Munguia commented on the importance of completing the census. The more information the more benefits the Town of Epping will receive.

Chairman Munguia encouraged voting absentee ballot if possible.

Selectman Bob Jordan

Selectman Jordan left with meeting due to computer issues.

COVID UPDATE

Emergency Management Director Don DeAngelis said the Town of Epping is 1 out of 14 towns in the state that haven't seen a rise in the COVID count. There are 968 active cases statewide with hospital counts going down. The State of Maine is up 678 and Vermont is up 220.

ADJOURN

Chairman Munguia wished everyone a safe and respectful weekend.

Motion by Selectman Cody Belanger to adjourn. Seconded by Selectman Mike Yergeau. There was a 45 second pause in case a resident wanted to call in. **Roll Call Vote; Selectmen Joe Trombley, Cody Belanger, Mike Yergeau and Chairman Adam Munguia all voting aye.**

Meeting adjourned at 9:31 PM.

Respectfully Submitted,

**Joyce Blanchard
Executive Secretary**

Adam Munguia, Chairman

Bob Jordan, Vice-Chairman

Mike Yergeau, Selectman

Cody Belanger, Selectman

Joe Trombley, Selectman

Dated: July 6, 2020