

**BOARD OF SELECTMEN MEETING MINUTES  
TOWN OF EPPING, NEW HAMPSHIRE  
September 21, 2020**



**MEETING OF THE BOARD OF SELECTMEN  
IN PERSON MEETING AND VIA ZOOM FOR BUSINESS  
MEETING ID #871 2337 5845  
PASSWORD # 819039  
PUBLIC COMMENT 608-9508**

**ATTENDANCE**

Chairman Adam Munguia; Selectmen Mike Yergeau, Cody Belanger and Joe Trombley. Town Administrator Gregory C. Dodge. Vice-Chairman Bob Jordan and Executive Secretary Joyce Blanchard were excused.

**CALL TO ORDER**

Chairman Adam Munguia called the public meeting to order at 7:00 PM at the Epping Town Hall. This meeting was also available through Zoom for Business.

**MINUTES**

Minutes from the September 14, 2020 Selectmen's meeting were submitted for approval.

**Motion by Selectman Mike Yergeau to approve the minutes from September 14, 2020 Selectmen's meeting. Seconded by Selectman Joe Trombley. Motion carried 3-0-1 with Selectman Cody Belanger abstaining.**

**SPECIAL PRESENTATION**

Chairman Adam Munguia presented a plaque to retired Sergeant Richard McFadden of the Epping Police Department in recognition of his retirement. Sgt. McFadden was joined by his wife, Elizabeth and Chief Michael Wallace. Sgt. McFadden retired on March 17, 2020 after serving twenty (20) years with the Police Department. Chief Michael Wallace said a few words of praise for Sgt. (Ret.) McFadden and was glad that he remains on the force as a part-time

officer. The Board collectively thanked him for his service and he received an applause from all in attendance.

## **PAYROLL MANIFEST**

Payroll manifest for the pay period ending September 17, 2020 in the amount of \$135,907.62 was submitted for approval.

**Motion by Selectman Cody Belanger to approve the payroll manifest for the pay period ending September 17, 2020 in the amount of \$135,907.62. Seconded by Selectman Mike Yergeau. Motion carried 4-0.**

## **ACCOUNTS PAYABLE MANIFEST**

Accounts payable manifest for the week ending September 17, 2020 in the amount of \$318,442.85 (PRB-Water Treatment Plan, \$167,176.33 (Town) was submitted for approval.

**Motion by Selectman Cody Belanger to approve the accounts payable manifest for the week ending September 17, 2020 in the amount of \$318,442.85 (PRB-Water Treatment Plan, \$167,176.33 (Town) Seconded by Selectman Joe Trombley. Discussion: Selectman Mike Yergeau asked if the department being charged for the expense could be shown in all cases. While most of them are noted he would like to see them all noted with the designated department. Motion carried 4-0.**

## **EOC DIRECTOR UPDATE**

EOC Director Chief Don DeAngelis briefed the Selectmen on the current COVID-19 situation. New Hampshire's numbers have increased "substantially" over the last week or so to 308. There are 2,000 cases being monitored. The University of NH reports 106 students with the disease but that number does not include out of state students who report to their home states. Local schools in Nottingham, Seabrook and Northwood have one case but there does not seem to be a marked increase with students returning to their schools (K-12). Chief DeAngelis also reported that they received a grant from the Rotary Club and will be receiving 2,000 masks. Chief Joe Lombardo will accept the gift and say a few words at a special presentation in Concord.

## **FIRE CHIEF LOMBARDO REPORT**

Chief Joe Lombardo again thanked the Rotary Club for the grant award. He said the calls for service stand at 929 compared to 921 at the same point last year. He did say that there have been no major fires but the dry conditions are a concern.

## **POLICE CHIEF WALLACE REPORT**

Chief Michael Wallace had no report.

## **BUSINESS**

### **FIRE DEPARTMENT-PURCHASE ORDER**

Chief Joe Lombardo submitted purchase order #0287 to Belltronics, Inc. in the amount of \$2,903.60 to purchase a new mobile radio for the new ambulance.

**Motion by Selectman Joe Trombley to approve purchase order #0287 to Belltronics, Inc. in the amount of \$2,903.60 to purchase a new mobile radio for the new ambulance. Seconded by Selectman Cody Belanger. Motion carried 4-0.**

### **FIRE DEPARTMENT-HIRES**

Chief Don DeAngelis and Joe Lombardo recommend the following hires:

Chief Lombardo went through the list of five hires with the Selectmen.

**Kyle Grant** – Part-time FF/EMT at a rate of \$8.25 on call/\$15.00 on a call

**Eric Allard** – Part-time FF/EMT at a rate of \$8.25 on call/\$14.50 on a call

**Haley Townsend** – Part-time FF/EMT at a rate of \$8.25 on call/\$14.50 on a call

**Jessica Janas** – Part-time FF at a rate of \$8.25 on call/\$14.00 on a call

**Thomas Reid** – Part-time EMT at a rate of \$8.25 on call/\$14.00 on a call

**Motion by Selectman Mike Yergeau to approve the hires recommended by Chief DeAngelis and presented by Chief Lombardo; Kyle Grant – Part-time FF/EMT at a rate of \$8.25 on call/\$14.50 on a call, Eric Allard – Part-time FF/EMT at a rate of \$8.25 on call/\$14.50 on a call ,Haley Townsend – Part-time FF/EMT at a rate of \$8.25 on call/\$14.50 on a call, Jessica Janas – Part-time FF at a rate of \$8.25 on call/\$14.00 on a call, Thomas Reid – Part-time EMT at a rate of \$8.25 on call/\$14.00 on a call. All pending satisfactory background checks. Seconded by Selectman Cody Belanger. Motion carried 4-0. (This motion had been amended to add the background check by the 1<sup>st</sup> and 2<sup>nd</sup>)**

## **DEPARTMENT OF PUBLIC WORKS – PURCHASE ORDER**

Dennis Koch and David Reinhold submitted purchase order #0290 for Wolcott Paving in the amount of \$155,000.00. This is to pave Fox Ridge Rd., Towle Rd., North River Rd. (3,4,5), Old Stagecoach Rd. and Nottingham Square Rd. (shim).

**Motion by Selectman Cody Belanger to approve purchase order #0290 to Wolcott Paving in the amount of \$155,000.00 to pave Fox Ridge Rd., Towle Rd., North River Rd. (3,4,5), Old Stagecoach Rd. and Nottingham Square Rd. (shim). Seconded by Selectman Mike Yergeau. Discussion: The Board was curious to know what N. River Rd. 3,4,5 meant. Administrator Dodge said that he believed it pertains to the road crossing Rt. 125 in five sections. Motion carried 4-0.**

## **7:15 PM APPOINTMENT and PUBLIC HEARING – HOME OCCUPATION**

### **PUBLIC HEARING**

Chairman Adam Munguia read the Public Hearing notice relative to a Home Occupation Application by Dean and Molyda D'Amico at 57 Pleasant St. Epping, NH to operate a business "Secret Stash, LLC" at their home. A list of abutters was read by Chairman Munguia but no abutters were in attendance. The D'Amicos attended the meeting via Zoom and Chairman Munguia asked them to summarize what they were seeking approval for. After a short presentation by the D'Amicos Chairman Munguia opened up to questions by the Board. Selectman Joe Trombley inquired if the criteria had been met for this home occupation. Town Administrator Dodge said that the previous owner had an approved home occupation but the new owner needed to re-apply since the permits do not carry forward to the new owner. Hearing no further comment from the Board Chairman Munguia opened up the hearing to public comment. Residents were able to call in questions to 608-9508 but no calls were received and there were no comments from the Public in attendance. Chairman Munguia then closed the hearing to public comment. The Board felt that all criteria had been met for the D'Amico's to operate their business.

**Motion by Selectman Cody Belanger to approve the Home Occupation for Dean and Molyda D'Amico at 57 Pleasant St. Epping, NH to operate a business "Secret Stash, LLC". Seconded by Selectman Mike Yergeau. Motion carried 4-0.**

## **ADMINISTRATOR'S REPORT**

### **Town Administrator**

Town Administrator Gregory Dodge discussed the Town Hall roof with the Selectmen. While the work appears to be complete certain things were not done as asked in particular the decorative copper that was in place along the ridges of the steeple. After a lengthy discussion the Board asked Administrator Dodge to check with Sentry Roofing (vendor) and see if they could price out a copper replacement rather than the shingle overlay they put in place. If they did not want to do that would they guarantee to return and replace any cracked shingles along the steeple ridges within 15 years with no expense to the Town including the lift, etc.

## **INDIVIDUAL SELECTMEN'S REPORTS**

### **Selectman Cody Belanger**

No report.

### **Selectman Mike Yergeau**

Selectman Yergeau asked if NH DOT would be at the next meeting. Administrator Dodge said that they were scheduled but he was unsure of the agenda. Selectman Yergeau would like to know the agenda and would like Jim Pouliot from Water and Sewer in attendance.

### **Selectman Joe Trombley**

Selectman Trombley said that he and Selectman Mike Yergeau met with Don Reinhold regarding the main library stairs. Selectman Trombley is concerned with the way they were installed as water will be able to seep behind the stairs causing issues. He asked Administrator Dodge to speak with Mr. Reinhold.

### **Selectman Bob Jordan**

Excused.

### **Selectman Adam Munguia**

Chairman Munguia once again extended his congratulations to Sgt. McFadden on his retirement. He also thanked his fellow Selectmen for all of their support in this busy year.

**ADJOURN**

**Motion by Selectman Cody Belanger to adjourn. Seconded by Selectman Mike Yergeau.  
Motion carried 4-0.**

**Meeting adjourned at 8:15 PM.**

**Respectfully Submitted,**

**Gregory C. Dodge  
Town Administrator**

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**Adam Munguia, Chairman**

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**Mike Yergeau, Selectman**

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**Cody Belanger, Selectman**

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**Joe Trombley, Selectman**

**(Note: Selectman Bob Jordan was not in attendance)**

**Dated: September 28, 2020**