

**BOARD OF SELECTMEN MEETING MINUTES  
TOWN OF EPPING, NEW HAMPSHIRE  
July 26, 2021**



**ATTENDANCE**

Chairman Mike Yergeau; Selectmen Joe Trombley Bob Jordan, Tom Gauthier and John Cody; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard.

**CALL TO ORDER**

Chairman Mike Yergeau called the public meeting to order at 6:30 PM.

**ENTER IN TO NON-PUBLIC 91-A:3 II. (a) compensation (b) hiring) (c) reputation (e) legal**

**Motion by Selectman Gauthier to enter in to Non-Public Session in accordance with 91-A:3 II. (a) compensation (b) hiring) (c) reputation (e) legal. Seconded by Selectman Cody. Motion carried 5-0. Roll call vote was taken and carried unanimously.**

**Motion by Selectman Gauthier to exit the Non-Public Session. Seconded by Selectman Trombley. Motion carried 5-0.**

**RECONVENE**

Chairman Mike Yergeau reconvened the public meeting at 7:10 PM in the Town Hall meeting room and via ZOOM.

**CONSENT CALENDAR**

Minutes from the July 12, 2021 Selectmen meeting was submitted for approval.

Payroll manifest for the pay period ending July 22, 2021 in the amount of \$156,678.93 was submitted for approval.

Accounts payable manifest for the week ending July 22, 2021 in the amount of \$1,292,231.17 and July 23, 2021 in the amount of \$31,033.44 (\$1,000,000.000 for the School, \$92,278.13 for Wolcott Paving and \$230,986.48 for the town) were submitted for approval.

Abatement Proration for Todd and Teri Bilodeau, map and lot 029-307 changing the assessment from \$228,000 to \$120,100 due to a house fire was submitted for approval.

Abatement for JH Realty, map and lot 030-038 + 039 in the amount of \$6,950.16 was submitted for approval.

Abatement for JH Realty, map and lot 030-038 was submitted for denial as it is part of the above-mentioned abatement.

Abatement for 3-4 Beehive LLC, map and lot 029-281-002, DSM MB LLC, map and lot 036-028-002 and Waterstone Retail Epping LLC, map and lot 036-028-001 were submitted for denial.

Veteran's Credit for map and lot 023-414-018 was submitted for denial.

**Motion by Selectman Gauthier to approve the Consent Calendar items as submitted. Seconded by Selectman Jordan. Motion carried 5-0.**

## **BUSINESS**

## **RECREATION**

Request for promotion and pay rate increase for Tim Norton from Youth Program Coordinator to Assistant Director of Parks & Recreation from \$18.93 an hour to \$19.95 an hour and Request to Hire Courtney Wells for Lead Staff Before and After School Program at \$12.00 an hour was submitted for approval.

**Motion by Selectman Gauthier to approve the request for promotion and pay rate increase for Tim Norton from Youth Program Coordinator to Assistant Director of Parks & Recreation from \$18.93 an hour to \$19.95 an hour and Request to Hire Courtney Wells for Lead Staff Before and After School Program at \$12.00 an hour pending background check. Seconded by Selectman Trombley. Motion carried 5-0.**

## **FIRE**

Request for pay rate increase for Alex Cray from \$14.00 an hour to \$15.50 an hour for obtaining his FF1 & EMT Certification was submitted for approval.

**Motion by Selectman Jordan to approve the request for pay rate increase for Alex Cray from \$14.00 an hour to \$15.50 an hour for obtaining his FF1 & EMT Certification. Seconded by Selectman Cody. Motion carried 5-0.**

Purchase Order #346 to Stryker Medical for one Lifepack (with a trade in) including preventive service totaling \$25,786.89 was submitted for approval.

**Motion by Selectman Jordan to approve the Purchase Order #346 to Stryker Medical for one Lifepack (with a trade in) including preventive service totaling \$25,786.89. Seconded by Selectman Cody. Motion carried 5-0.**

## **TRANSFER STATION DISCUSSION**

Town Administrator Gregory C. Dodge stated the Transfer Station signs are on order. Mr. Dodge enquired what the next steps the Board of Selectmen would like to take regarding the Transfer Station. September and October are busy months regarding the budget and decisions regarding warrant articles and revenues towards the Transfer Station closing should be deliberated. Discussion regarding data collection, (technology such as using bar codes, scan technology, cards and swipe with gates) increase sticker cost and who is bringing trash to the Transfer Station continued.

**Motion by Selectman Gauthier authorizing Town Administrator Gregory C. Dodge to contact other towns such as Amherst asking how they control their town transfers stations. Seconded by Selectman Jordan. Motion carried 5-0.**

**Motion by Selectman Trombley directing the Transfer Station attendants to tally vehicles with dump stickers and without dump stickers for two weeks. Seconded by Selectman Jordan.** Discussion continued regarding the importance of this data, whether the license plate numbers should be listed and asking the Transfer Station employees to take this responsibility (versus asking the police). Selectmen Jordan left the meeting before the vote was taken.  
**Motion carried 3-1-0. Chairman Yergeau voting nay.**

## **TAX DEED WAIVERS**

Chairman Yergeau explained Tax Deed Waivers is the procedure when the Board of Selectmen waive the towns right to take properties by Tax Deed. This decision can be reversed as warranted. The property waivers submitted for approval are 11 Mill Pond Road, map and lot 27-172, 12 Jamie Circle, map and lot 016-048, 85 Coffin Road #18 map and lot 023-141-018, 142 Exeter Road, map and lot 030-057, 27 Waterview Farm Road, map and lot 027-054, 28 Hickory Hill Road, map and lot 027-044-A and 15 Norris Court, map and lot 027-033.

**Motion by Selectman Trombley to agree to following Tax Deed Waivers: 11 Mill Pond Road, map and lot 27-172, 12 Jamie Circle, map and lot 016-048, 85 Coffin Road #18 map and lot 023-141-018, 142 Exeter Road, map and lot 030-057, 27 Waterview Farm Road, map and lot 027-054, 28 Hickory Hill Road, map and lot 027-044-A and 15 Norris Court, map and lot 027-033. Seconded by Selectman Gauthier. Motion carried 4-0.**

## **ADMINISTRATOR'S REPORT**

### **Town Administrator**

Town Administrator Gregory C. Dodge will start discussions with Attorney Kate Miller regarding the Comcast Cable Franchise in the next few weeks.

## **INDIVIDUAL SELECTMEN'S REPORTS**

### **Selectman Tom Gauthier**

Selectman Tom Gauthier asked if the Central Cemetery was cleaned up? Town Administrator Gregory C. Dodge has been in touch with the Cemetery Trustee Chairman Jerry Langdon. Mr. Langdon reported the vendor will be taking care of the pile of brush.

### **Selectman Joe Trombley**

Selectman Joe Trombley said his lap top lost WIFI only once tonight.

Selectman Joe Trombley thought the Fremont letter needs a response, it has been two weeks.

### **Selectman Bob Jordan**

Excused

### **Selectman John Cody**

Selectman John Cody commended those involved with a water rescue, great job rescuing the kayaker.

### **Selectman Mike Yergeau**

Selectman Mike Yergeau congratulated Officer Ann Kyzer for the ten years of dedicated service to the Town of Epping Police Department.

**Motion by Selectman Gauthier to enter in to Non-Public Session in accordance with 91-A:3 II. (e) legal and to adjourn immediately after. Seconded by Selectman Trombley. Motion carried 4-0. Roll call vote was taken and carried unanimously.**

**PUBLIC SESSION**

**Motion by Selectman Gauthier to seal the non-public minutes. Seconded by Selectman Trombley. Motion carried 4-0.**

**Motion by Selectman Gauthier to adjourn. Seconded by Selectman Trombley. Motion carried 4-0.**

**Meeting adjourned at 9:37 PM**

**Respectfully Submitted,**

**Joyce Blanchard  
Executive Secretary**

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**Mike Yergeau, Chairman**

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**Joe Trombley, Vice Chairman**

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**Bob Jordan, Selectman**

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**John Cody, Selectman**

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**Tom Gauthier, Selectman**

**Date: August 9, 2021**